

MADISON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 18, 2026

The Madison Township Board of Trustees met on this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC COMMENTS:

There were a few people in attendance who had minor questions about the fire station.

ITEM 2026 – 022 – MOTION TO APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of January 21, 2026, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2026 – 023 – MOTION TO APPROVE THE BILLS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2026 – 024 – MOTION TO APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2026 – 025 – MOTION TO APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account:	\$3,944,221.20
HRA Account:	\$59,653.79
STARR Ohio:	\$1,100,000.00 - Interest earned in January - \$3,703.15
EMS Billing to Date:	\$17,295.21
Revenue to Date:	\$94,849.09
Expenditures to Date:	\$427,456.81
Payments January:	\$427,456.81

Fund Balances: \$558,316.17 General Fund/\$167,667.21 Road/Bridge Fund/\$263,558.31
Road Fund/\$3,183,488.91 Fire Fund/\$456,711.90 Park Fund

Total All Funds: \$3,772,048.48

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Fire Chief Hall reported the following for the month of November:

1. Fire – 32 incidents in January (eight (8) fires, nineteen (19) rescue and emergency medical services, and five (5) other runs).
2. EMS – 93 calls which resulted in fifty-eight (58) patients being transported (35 non-transports).
3. Training – The training for February was a tanker truck that has been overturned and next month it will be search and rescue.
4. There has been a 12% increase in EMS runs from January of 2025 and a 58% increase from January of 2024.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that the following occurred during the month of May:

1. Roads – Mr. Cassidy reported that the township performed maintenance on Keister Road (on the curve/hillside) where it lays wet most of the year due to the tree cover and replaced 12 rotten guardrail posts on Thomas Road just west of Middletown Germantown Road. They called out OUPS to locate utilities on Dickey Road at Safe Haven Farm for a slide-off that hit the curve signs in that area. They plan to replace the signs very soon. The crew worked extremely hard last month, plowing snow. They had no breakdowns or setbacks during the storm and did an excellent job of keeping up with the snowfall.
2. Cemeteries – the crew had two (2) burials at the Miltonville Cemetery. The crew used the mini truck to plow the snow in the cemetery and found out that the plow was too small. He plans to research new larger plows for the next coming winter season.
3. Park – They held a pre-construction meeting with the contractor for the park shelter and met with the playground company to go over the plans for the new playground structure. The crew also removed trees blocking the trails and performed weekly playground inspections.
4. Building and Property Maintenance – The snow and ice build-up ripped off the gutter and tore it away from the building. They are actively getting quotes to fix it and have contacted our insurance company.

OLD BUSINESS:

None.

NEW BUSINESS:

- A. ITEM 2026 – 026 – MOTION TO APPROVE THE HIRING OF JOE PERKINS FOR FIREFIGHTER/MEDIC PENDING PAPERWORK.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the hiring of Joe Perkins for Firefighter/Medic Pending Paperwork. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

B. ITEM 2026 – 027 – MOTION TO APPROVE THE HIRING OF LARRY ANGLIN FOR FIREFIGHTER/MEDIC PENDING PAPERWORK.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the hiring of Larry Anglin for Firefighter/Medic Pending Paperwork. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

C. ITEM 2026 – 028 – MOTION TO APPROVE THE PURCHASE OF ESO SOFTWARE FOR THE FIRE AND EMS DEPARTMENT IN THE AMOUNT OF \$6,896.75.

Mr. Peters stated that this software will now be for Fire and EMS reporting.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the purchase of ESO software for the Fire and EMS Department in the amount of \$6,896.75. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

D. ITEM 2026 – 029 – MOTION TO APPROVE THE PURCHASE OF A NEW 2026 MINI EXCAVATOR, TRAILER, PLATE COMPACTOR AND BUCKETS FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$97,297.00 FROM SOUTHEASTERN EQUIPMENT OF MONROE.

Mr. Cassidy stated that he worked with Mrs. Lapensee on figuring out how to pay for a new mini excavator for this year.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the purchase of a new 2026 mini-excavator, trailers, plate compactor, and buckets for the public works department in the amount of \$97,297.00 from southeastern equipment of Monroe. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

E. CENSUS BOUNDARY REVIEW – NO ACTION TAKEN.

Jeff stated that we get this from the census bureau and there should be no updates to our boundaries. Mrs. Windle stated that someone needs to just log into the account and update the contact information or just say that there are no updates.

The board discussed whether they had any further action to be taken with the census bureau. None was needed. There have not been any further annexations.

F. ITEM 2026 – 030 - MOTION TO APPROVE THE 2025 TOWNSHIP HIGHWAY SYSTEM MILEAGE CERTIFICATION FORM.

The county engineer has certified that Madison Township is responsible for maintaining 52.766 miles of roadways.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the 2025 Township Highway System Mileage Certification form. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

G. ITEM 2026 – 031 - MOTION TO APPROVE THE INCREASE IN APPROPRIATIONS FOR THE PARK FUND #2171 IN THE AMOUNT OF \$127,920.39 (LINE ITEM 2171-610-730-0000).

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the increase in appropriations for the park fund #2171 in the amount of \$127,920.39 (line item 2171-610-730-0000). Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

H. ITEM 2026 – 032 - MOTION TO APPROVE THE PURCHASE OF NEW PLAYGROUND EQUIPMENT FROM SNIDER RECREATION INC. IN THE AMOUNT OF \$157,060.39.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the purchase of new playground equipment from Snider Recreation Inc. in the amount of \$157,060.39. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

I. ITEM 2026 – 033 - MOTION TO APPROVE A RETROACTIVE RESOLUTION TO APPROVE THE PURCHASE OF A PLAQUE/AWARD FOR RETIRING TRUSTEE ALAN DANIELS.

Jeff Willoughby stated that this purchase was made on June 5, 2023, and was made by Cruise Master Engraving (Prisms) in the amount of \$871.70. Chief Hall stated that he got a call from the State of Ohio wanting to know why he was buying cruises for Trustees. Mr. McGuire stated that he does remember the board approving this purchase back in 2023. Chief Hall stated that the State wants an official resolution approving the expenditure so they can close it out. Mrs. Lapensee asked if we needed to send a check. Chief Hall stated no, they just want a copy of the minutes and an official resolution.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve a retroactive resolution to approve the purchase of a plaque/award for retiring Trustee Alan Daniels. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

FIRE HOUSE DESIGN – Trustee Willoughby stated that they had the first review of the mechanical systems and the USDA has determined that the project is eligible for funding/loan.

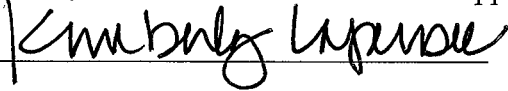
PARK BUILDING DESIGN – Mr. Willoughby stated that they have ordered the playground equipment and the contractor for the park shelter is now submitting the plans to the county for approval. He stated that the process could take 4 to 6 weeks for review. Mr. Cassidy stated that the public works crew will be digging out a 60’-0” X 80’-0” hole for the playground.

GUN SAFE – Chief Hall stated that they will be looking into getting gun safes for the fire vehicles due the incident on Myers Road.

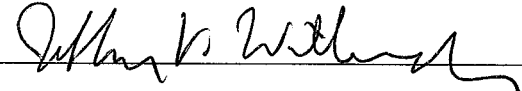
OTA WRAP UP – Mr. Willoughby went through the list of classes he attended at OTA.

ITEM 2026 – 034 – MOTION TO ADJOURN

Mr. McGuire made a motion to adjourn the meeting at 7:05 PM. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby